

In student's electronic file, check for the following items:  
1. Insert Date Picker Content Control  
2. Insert Drop-Down List Content Control  
3. Insert Plain Text Content Control  
4. Insert a Legacy Tool text Form Field  
5. Insert Check Box Content Control

## Aspen Falls Public Works Department Repair and Maintenance Request

Fill in form

500 S Aspen Street  
Aspen Falls, CA 93463  
(805) 555-1023

← Insert a Date Picker Content Control

← Insert a Drop-Down List Content Control

Name of Applicant: Tonya D. Batright ← Insert a Plain Text Content Control

Address: 907 Kensington Drive

Zip: 93463 ← Insert a Legacy Tools Text Form Field

Daytime Phone: (805) 555-0412 ← Insert a Check Box Content Control

Repair or Maintenance: (Check all that apply)

Sidewalk    Pothole    Street Paved    Downed Power Line    Water Main Break

Fill in the form

Create & record NoBold macro

Add macro button to QAT

Macro selects text w/ Select All

Disable all macros with notification

Please add file name to footer