

In student's electronic file, check for the following items:
 1. Create formulas and format totals
 2. Update formulas in rows 3 and 4.

MEMO TO: Janet Neal, Finance Director
 Leah Kim, Parks and Recreation Director

FROM: Amado Pettinelli, Outdoor Recreation Supervisor

DATE: April 6, 2012

SUBJECT: Golf League Paid Members – Monday Night League

Here is the report for the Monday night women's league.

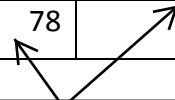
Create formulas and format totals



Transaction	Amount	Number of Fees Collected	Total
League fees	\$50.00	40	\$2,000.00
April 2 greens fees – Monday night only	25.00	38	950.00
Total	Replace 20 with 25	78	\$2,950.00



Update formulas in rows 3 and 4



If you have any questions, please call me at x5-1417.

LK